

## OFFICE OF THE REGISTRAR

Indian Institute of Engineering Science and Technology, Shibpur (Formerly Bengal Engineering and Science University, Shibpur)
P.O.: Botanical Garden
Howrah – 711 103

Office Order No: 6888/D (FW)/20/4/0/4

Date: 31st January,2020

## **ORDER**

The undersigned shall not be available in the Institute during the period from 01.02.2020 (Night) to 04.02.2020 (Evening) for personal reason. During the period of absence from the Head Quarters, Prof. Indranath Sinha, Mining Engg., Deptt., shall act as the Registrar, IIEST, Shibpur from 01.02.2020 (Night) to 04.02.2020 (Evening).

This is issued with the approval of the competent authority.

(Dr. Biman Bandopadhyay) Registrar

Date: 31st January, 2020

Memo No;- 6888/20(9)

Copy forwarded for information and necessary action to:

- 1. The Private Secretary to the Director
- 2. Prof. Indranath Sinha, Mining Engg., Deptt.
- 3. Dr. Biman Bandopadhyay, Registrar
- 4. All Deans
- 5. All Head of the Deptts. / Centres / Schools
- 6. All Officers
- 7. All Section in Charges
- 8. The Supdt. (Record Section)
- 9. The Institute website.

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Registrar